



COMPLAINT FORM

(To be used when a customer of SCH is dissatisfied with our service standards)

DETAILS OF PERSON LODING COMPLAINT	
Name	
Address	
Contact number	Email

DETAILS OF THE COMPLAINT	
Date	Location (if applicable)
Name of SCH Staff Member involved (if applicable)	
Details of the Complaint (attach a separate sheet if more space is required)	

OFFICE USE ONLY		
Received by	SR No.	Acknowledged / /
Copied to EM, Corp. Serv. / /		Response sent / /

If you require assistance completing this form, contact Southern Cross Housing on 1300 757 885